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ACCREDITING COMMISSION FOR
COMMUNITY AND JUNIOR COLLEGES
WESTERN ASSOCIATION OF SCHOOLS AND COLLEGES

Date: March 2, 2022

To: Chancellors, Superintendents, Presidents, and Accreditation Liaison Officers of ACCJC Member Institutions; Other Interested Parties

From: Cindy Miles, Ph.D.
Interim President
Commissioner Nominating Committee,
Announcement of Commission Vacancies, and
Request for Nominations/Applications

Subject: Request for Nominations/Applications

On behalf of the Accrediting Commission for Community and Junior Colleges (ACCJC), the [ACCJC Nominating Committee](#) is seeking nominations and applications from individuals who wish to be considered for election as Commissioners to ACCJC. The ACCJC Nominating Committee is particularly seeking candidates who would advance ACCJC's [core values](#) and [commitment to social justice](#).

The spring 2022 vacancies are as follows:

Category 1 Commissioners

Three Administrative Members

Incumbent Administrative Members, Kathleen Burke and Michael Claire, are eligible for a second three-year term and are seeking reelection.

Two Public Members

Category 2 Commissioners

One University of Hawai'i Community College Nominee

The incumbent, Erika Lacro, is eligible for a second term, has been re-nominated by the University of Hawai'i Community College System, and is seeking reelection.

One Accrediting Commission for Schools (ACS), Western Association of Schools and Colleges Nominee

ACS WASC has nominated Dr. Katherine Thorossian.

Terms of Service: Commissioners are elected for three-year terms and are limited to two (2) three-year terms unless elected as an officer for a term that extends beyond a sixth year.

Commission Composition: A summary of the Commissioner categories, types, and special definitions is available [HERE](#). Please review this document carefully before making a nomination.

Nomination and Application Information:

The process for nominating and electing Commissioners is described in the [ACCJC Bylaws \(Article 4\)](#). **Nominations** may be made in a letter that names the nominee, includes their contact information, and describes the rationale for the nomination. The nomination letter may serve as one of the nominee's required letters of recommendation (see below). **Nomination letters should be sent to Alexandra Spring at communications@accjc.org.**

Whether recommended by others or self-nominated, all nominees will be asked to complete an online application form (see below). Within that form, nominees will submit the following:

- a. A letter of application stating the basis for interest in service on the Commission
- b. A resume
- c. Two letters of recommendation

Before completing the online application, nominees will be asked to review Commissioner expectations described in the application, as well as the [Policy on Conflict of Interest for Commissioners, Evaluation Team Members, Consultants, Administrative Staff, and Other Commission Representatives](#), the [Policy on Professional and Ethical Responsibilities of Commission Members](#), and the [ACCJC Bylaws](#) for information about serving as a Commissioner. Nominees should note that if elected to the Commission, they may need to limit their roles with certain other organizations to avoid conflicts of interest.

All nomination letters, Commissioner Application Forms, and supporting documents must be submitted no later than 3:00 p.m. (PDT) on Friday, April 1, 2022, to receive consideration.

[CLICK HERE TO ACCESS THE COMMISSIONER APPLICATION FORM](#)

Election Next Steps:

The ACCJC Nominating Committee will meet in **April** to nominate a slate of candidates from among the applicants. After a slate is identified and announced to the field, member college CEOs will have the opportunity to nominate

additional at-large candidates for the ballot. At-large candidates with at least 10 endorsements from CEOs and who meet all requirements of the ACCJC Bylaws will be added to the ballot in competition with the slate candidate(s) of the same position. Ballots will be emailed to each institutional CEO in **May** and election results will be announced at the Open Session of the June 2022 Commission meeting and posted to the ACCJC website. Elected Commissioners will begin their three-year term on **July 1, 2022**.

Please feel free to direct questions to me or to **Alexandra Spring, Communications Director**, at communications@accjc.org.

Thank you in advance for your interest and participation in this important process!